



East Hampshire District Council
Penns Place, Petersfield
Hampshire GU31 4EX
Telephone 01730 266551
www.easthants.gov.uk



Havant
BOROUGH COUNCIL

Havant Borough Council
Public Service Plaza, Civic Centre Road
Havant, Hampshire PO9 2AX
Telephone 023 9247 4174
www.havant.gov.uk

JOINT HUMAN RESOURCES COMMITTEE (EHDC) AGENDA

Membership:	Councillor Carter (Chairman) Councillor Mrs Smallcorn (Vice-Chairman)	
Councillors (EHDC)	Glass, Johnson, Moulard, Onslow and Wherrell	Councillors (HBC) Mrs Blackett, Hart, Hilton, Johnson and Shimbart

Meeting: Joint Human Resources Committee
Date: Tuesday 11 June 2013
Time: 5.00 pm
Venue: Council Chamber, East Hants District Council, Penns Place,
Petersfield, Hants GU31 4EX

The business to be transacted is set out below:

Jo Barden-Hernandez
Service Manager – Legal & Democratic Services

3 June 2013

Contact Officer: Penny Milne 023 92446234
Email: penny.milne@havant.gov.uk

PART 1 (Items open for public attendance)

- | | Page |
|-------------------------------------|--------------|
| 1. Apologies for Absence | |
| 2. Minutes | 1 - 2 |
| 3. Matters Arising | |
| 4. Declarations of Interests | |

5.	Chairman's Report	
6.	People Plan 2013-14	3 - 16
7.	Corporate Training Plan	17 - 32
8.	Councillor Training Programme	33 - 40
9.	Staff Focus Group Action Plan 2013-14	41 - 48
10.	Alcohol and Substance Abuse Procedures	49 - 56

PART 2 (Confidential items - closed to the public)

None

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 01730 234073.

Internet

This agenda and its accompanying reports can also be found on the East Hampshire District Council website: www.easthants.gov.uk

Public Attendance and Participation

Members of the public are welcome to attend and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

Disabled Access

All meeting venues have full access and facilities for the disabled.

Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO.

No Smoking Policy

All meeting venues operate a no smoking policy on all premises and ground.

